

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: October 16, 2019

The regular meeting of the Campbell County Department of Social Services was held on Wednesday October 16, 2019 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Marilyn Gadowski, Chair
Shameka Davenport
Sandi Martin
Kevin Keys
Linda Grubba
Morris Dews
Jon Hardie (non voting)
Lisa C. Linthicum, Secretary

Member absent: James Nowlin, Vice Chair

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Kristen Moore, Family Services Specialist II, Adult & Family Unit
Jequetta Owens, Administrative Office Manager
Matthew Payne, Benefit Programs Specialist III, Intake Unit
Frank Claybrook, Benefit Programs Specialist II, Intake Unit
Tonda Bennett, Administrative Program Assistant II, Fiscal Unit
Annette Troyer, Administrative Program Assistant II, Fiscal Unit

Chairman Gadowski called the meeting to order at 3:00 pm.

Minutes

// The minutes of the September 18, 2019 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Grubba, the Board went into Closed Session at 3:04 pm to discuss Individual Case Matters, related to Adult and Family Services and the Schedule of Board Action, A.4.

The vote was: Aye: Davenport, Dews, Gadowski, Grubba, Keys, Martin
Nay: None
Absent: Nowlin

Return to Regular Session

// On MOTION by Ms. Martin, the Board returned to regular session at 3:39 pm.

The vote was: Aye: Davenport, Dews, Gadowski, Grubba, Keys, Martin
Nay: None
Absent: Nowlin

// On MOTION by Ms. Grubba, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:

Aye:	Davenport
Aye:	Dews
Aye:	Gadomski
Aye:	Grubba
Aye:	Hardie
Aye:	Keys
Aye:	Martin
Nay:	None
Absent:	Nowlin

Administrative Report

// The Board reviewed the bills and expenses.

// The Director reviewed the Annual Report for County Fiscal Year 2018-2019. The Annual Report is submitted to the County Administrator and is posted to the county website.

// On MOTION by Mr. Dews, the Board approved the Campbell County Social Services Annual Report for county fiscal year 2018-19.

The vote was:

Aye:	Davenport, Dews, Gadomski, Grubba, Keys, Martin
Nay:	None
Absent:	Nowlin

// The DSS Board-sponsored annual holiday luncheon will be held on December 18, 2019 at the Rustburg Ruritan Club beginning at 12:00 noon following the regular monthly DSS Board meeting at 10:30 am. Country Kitchen will cater the luncheon. Board members will provide donations to the Recording Secretary's attention prior to luncheon. The Director expressed her appreciation on behalf of the staff.

Personnel

// Tonda Bennett was selected for the Administrative Program Assistant II position in the Fiscal Unit, effective 10-1-19.

// Annette Troyer was selected for the Administrative Program Assistant II position in the Fiscal Unit, effective 10-1-19.

// Frank Claybrook was selected for the Benefit Programs Specialist II position in the Intake Unit, effective 10-1-19.

// Tonda Bennett, Annette Troyer and Frank Claybrook were introduced to the board.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

Information

// The Director shared the Positive Parenting class schedule for November 2019.

// The Director shared an article entitled "Empowering Older Adults with Post-Hospital Interventions".

// The Director invited the Board members to attend the National Adoption Day Celebration on Saturday November 23, 2019 at 10:00 am at the Campbell County Circuit Court. A celebration will follow at the Public Works building with refreshments and activities for the adoptive families. The agency will recognize six adoptions since last year's celebration.

Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday November 20, 2019 at 3:00 pm.

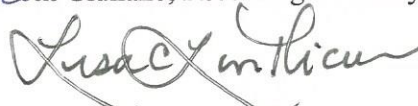
Adjournment

// On MOTION duly made and accepted, the Board adjourned at 4:28 pm.

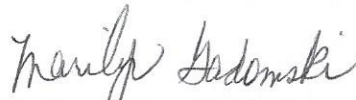
Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Marilyn Gadomski, Chair